



## MINUTES OF ANNUAL GENERAL MEETING

Wednesday 16<sup>th</sup> July 2025, 18:00-20:00  
Malmaison York

### MINUTES

CONFIDENTIAL TO BID BOARD MEMBERS

<b>Directors in Attendance:</b>	R. Onyett (RO) – Chair S. Loftus (SL) S. Czarnecki (SC) Cllr P. Kilbane (PK) D. Colthup (DC) J. Layfield (JL) A. Graham (AG)	<b>Also in Attendance:</b>	A. Lowson (AL) C. Alsop (CA) R. Bean (RB) C. Bush (CB) E. Richardson (ER) A. Bentley (AB) S. Bull (SB) P. Nicholson (PN)
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**Apologies:**

- D. Winter (DW)
- W. Zhuang (WZ)
- M. Hjort (MH)
- R. Layton (RL)
- O. Stott (OS)
- A. Horner (AH)
- T. Calvert (TC)
- C. Pegg (CP)
- G. Taylor (GT)

ITEM No.	ITEM NOTE
1	RO, Acting Chair of York BID Board of Directors welcomed attendees and opened the AGM. <a href="#">Presentation slides can be viewed here.</a>
1.1	CB explained the York BID ballot to secure a third 5-year term will take place 25 <sup>th</sup> September – 23 <sup>rd</sup> October.

	<p>Levy-paying businesses will receive one ballot paper for each property they occupy within the BID boundary.</p> <p>Levy payers are encouraged to confirm the details and postal address of the person eligible to vote in the ballot via this link: <a href="#">York BID Membership Registration Form 2025 Survey</a></p>
2	<p><b>York's Place in the Market, Stephen Toal</b></p> <p>ST, Head of Property Management Insights at Savills, reviewed how York City Centre has performed over the last 12 months, comparing data from a variety of sources.</p> <ul style="list-style-type: none"> <li>• Domestic consumers average transaction value is £20.46 compared to £25.65 for international consumers</li> <li>• Domestic consumers average spend per person is £76.64 compared to £86.54 for international consumers</li> <li>• Top 5 highest spending countries: United States of America, China, Australia, Canada, and Republic of Ireland</li> </ul>
3	<p><b>Decade of Delivery, Andrew Lawson</b></p> <p>AL, Executive Director of York BID, reflected on a decade of the BID.</p> <ul style="list-style-type: none"> <li>• York City Centre has changed dramatically over the last 10 years, with hospitality overtaking retail in terms of business make-up</li> <li>• The BID has grown in strength to make significant differences to the city centre through: a strong street cleaning &amp; safety programme; business support through initiatives like Indie York; experience initiatives including an extensive Winter Lights programme; public realm improvements like College Green</li> <li>• The BID's extensive city performance data from a range of sources including footfall, spend, hotel occupancy, shop vacancy, and people movement, encourages inward investment and provides actionable insights for businesses</li> </ul>
3	<p><b>Key Projects of the Last Year, Carl Alsop</b></p> <p>CA outlined how some of the key projects the BID has delivered over the last year of operations:</p> <ul style="list-style-type: none"> <li>• Street Cleaning Team remain proactive, and their responsibilities have grown. Chris Patrick, Cleaning Team Supervisor, has won a national industry award and is nominated for 2 further local awards for his work and proactive attitude</li> <li>• Street Rangers continue to offer vital support in reducing ASB and stock loss, and their work has been recognised with a local award</li> <li>• Colour &amp; Light at York Minster attracted 100,000 visitors at a typically quieter time of year</li> <li>• Business Support programmes continue to offer return on levy investment with York Restaurant Week, York Gift Card, and Skills School</li> </ul>

	<ul style="list-style-type: none"> <li>• York Art Trail is growing, including the launch of Outside the Box (painted exchange boxes) and the Paddington Bench</li> <li>• Ghosts in the Gardens has drawn in thousands of visitors and grown into a ticketed evening event, Ghosts After Dark which saw 70% of visitors enjoy a meal or drink in a local business</li> </ul>
4	<p><b>Preparing for the Next Chapter, Andrew Lowson</b></p> <p>AL discussed the upcoming BID ballot and plans for the next 5 years.</p> <ul style="list-style-type: none"> <li>• The BID Business Plan 2026-31 has been formed from the recent consultation survey. 90% of respondents said the BID added value to the city and their businesses</li> <li>• Street Cleaning, Rangers, and Winter Lights remain the highest priority projects for businesses</li> <li>• The BID boundary is expanding to include areas of Bootham, Layerthorpe, and Blossom Street and the levy will be raised to 1.6% of RV to adjust for the 10 years inflation and drop in RV values in BID area; futureproof BID operations for the next 5 years; continue to maintain strength of core services; and be able to work with businesses on projects that are important to them</li> <li>• In term 3, the BID will continue to lever external funding (previous year circa £266k; aim to deliver further public realm projects; and continue to be a strong business voice</li> </ul>
5	<p><b>Formal Business, Chris Bush</b></p> <p>CB highlighted the financial reports showing details of income and expenditure during the previous 12 months, which are available to view on the BID website. 97% of levy income was successfully collected and £266,000 in additional income was generated from external sources (representing 23% of total annual income).</p> <p>York BID is governed by a voluntary Board of 14 Directors and 3 Advisors, who oversee the delivery of the BID Business Plan and provide the team with strategic direction. Board Director positions are made up of representative roles from key sectors making up BID membership and are renewed every 2 years.</p> <p><b>Resolution Item 1. Ratification of newly elected or re-elected director appointments</b></p> <p>CB explained that York BID is governed by a Board of 14 directors and 3 advisors. Each position is voluntary and representative of a different business sector within the BID area. The primary role of the Board is to oversee and scrutinise the delivery of the BID's business plan.</p> <p>Board Directors are expected to serve for a maximum period of 2 years before standing for re-election or retiring. Only registered members of the company may apply to become a Board Director.</p> <p>Members voted to ratify the following positions:</p>

	<p>A. Tom Calvert (Aporium), to be elected as a director of the company, representing Retail (1 of 2). 100% of votes counted in favour and is hereby approved.</p> <p>B. Angela Horner (Browns Department Store), to be re-elected as a director of the company, representing Retail (2 of 2). 100% of votes counted in favour and is hereby approved.</p> <p>C. David Colthup (York Minster), to be elected as a director of the company, representing Leisure. 100% of votes counted in favour and is hereby approved.</p> <p>D. Jenny Layfield (Explore York Libraries &amp; Archives), to be re-elected as a director of the company, representing Non-Sector Specific. 100% of votes counted in favour and is hereby approved.</p> <p>E. Rebecca Layton (Galtres Lodge Hotel), to be re-elected as a director of the company, representing Independent Hospitality. 100% of votes counted in favour and is hereby approved.</p> <p>F. Robert Onyett (Harrowells Solicitors), to be re-elected as a director of the company, representing Professional Services. 100% of votes counted in favour and is hereby approved.</p>
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The meeting closed at 20:00